

Approved For Release 2002/05/17 : CIA-RDP84-00313R000200110017-0

1973
None

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DD/S 72-4529

8 DEC 1972

Executive Registry

72-6059/1

MEMORANDUM FOR: Executive Director-Comptroller

THROUGH : Deputy Director for Support/ *Paul* 1 DEC 1972

SUBJECT : 14th Annual Federal Government Accountants Award


REFERENCE : Letter to the Director from John W. Cooley, President, Federal Government Accountants Association of Washington, dtd. 16 Nov 1972, attached

1. This memorandum transmits for your signature a letter to Mr. James W. Saylor, Chairman of the Committee on Cooperation with Government Agencies, Washington Chapter, Federal Government Accountants Association, informing him that the Agency will not submit a candidate for the Federal Government Accountants Award this year.

2. We received no candidates for this award when the annual request for nominations for Public Service Awards was sent to the Deputy Directors and you in April this year. Attached for your information is a copy of my memo to you, dated 12 July 1972, reporting the results of that request and the recommendations of the Honor and Merit Awards Board.

3. It is recommended that you sign the attached letter to Mr. Saylor. The deadline for receipt of nominations is 31 January 1973.

STATINTL


Harry B. Fisher
Director of Personnel

Atts

72-4530

Executive Agency
72-6059/A

12 DEC 1972

Mr. James W. Saylor, Chairman
Committee on Cooperation with Government
Agencies, Washington Chapter
Federal Government Accountants Association
Post Office Box 423
Washington, D. C. 20044

Dear Mr. Saylor:

Mr. Helms has asked me to reply to Mr. Coley's letter of
16 November 1972 which invited this Agency to submit nominations
for the 14th Annual Federal Government Accountants Award.

We appreciate the opportunity to participate in this program
but have decided not to submit a candidate this year. It is hoped
that we will be able to nominate one of our employees in the future.

Sincerely,

/s/ W. E. Colby

W. E. Colby
Executive Director

Distribution:

- 0 - Addressee
- 1 - ExDir
- 1 - ER
- 2 - DDS
- 2 - D/Pers
- 1 - DD/Pers/SP
- 2 - C/BSD

/s/Harry B. Fisher

Originator:

Director of Personnel

Concur:

/s/ Robert S. Wattles

Deputy Director
for Support

11 DEC 1972

STATINTL

OP/BSO (1 Dec 72)

FEDERAL GOVERNMENT ACCOUNTANTS ASSOCIATION OF WASHINGTON

Approved For Release 2002/05/17 : CIA-RDP84-00313R000200110017-0
 Founded September 14, 1950
 P. O. BOX 423

WASHINGTON, D. C., 20044

PERS 72-1500

Executive Registry

72-6074

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November 16, 1972

Honorable Richard Helms
Director, Central Intelligence
Agency
Washington, D. C. 20505

Dear Mr. Helms:

The Washington Chapter of the Federal Government Accountants Association is announcing its 14th Annual Awards Program for Outstanding Achievement in the Improvement of Financial Management in the Federal Service. Through this awards program, our Chapter of the FGAA, a professional organization, seeks to stimulate interest in financial management as a professional career in the Federal service.

It is a pleasure for me to be in a position to again request your organization's cooperation in identifying Government employees who have made outstanding contributions during 1972 and we welcome nominations from your agency. The nominations should be sent to Mr. James W. Saylor, Chairman, Committee on Cooperation with Government Agencies, Washington Chapter, Federal Government Accountants Association, Post Office Box 423, Washington, D. C. 20044. Your existing awards program may be used, of course, in making nominations for these awards.

Nominations are due by January 31, 1973. Brochures which describe the program and set forth criteria for nominations are enclosed. It is requested that these brochures be given the widest possible dissemination in your organization. Any questions concerning the program may be sent to the above address or discussed with Mr. Saylor (OX 7-3200 or IDS Code 11 - 73200).

The cooperation we have received in the past from your agency is appreciated, and we look forward to receiving those nominations which you feel qualify for the described awards.

Sincerely yours,

John W. Cooley
John W. Cooley
President

Enclosures

12 JUL 1972

MEMORANDUM FOR: Executive Director-Comptroller

SUBJECT : Nominations of Candidates for 1972-73 Public Service Awards

REFERENCE : Memo for ExDir-Compt fr D/Pers dtd 31 May 72, same subject

1. This memorandum submits a recommendation for your approval in paragraph 5.

2. You returned my 31 May 1972 recommendations for Public Service Awards (attached) with a request that they be reviewed by the Honor and Merit Awards Board. That review has now been completed.

3. The Board concluded that the following nominees should be formally recommended:

William A. Jump Memorial Award - Resubmit
STATINTL

Arthur S. Flemming Awards - STATINTL

Federal Woman's Award - STATINTL

4. We are attempting to obtain a nominee for the Federal Paperwork Management Award and hope to forward a name for your approval shortly. We do not plan on submitting a nominee this year for the Federal Government Accounting Award, the Presidential Management Improvement Award or the National Civil Service League Career Service Awards. Hopefully, we will have candidates for all of these awards next year.

SUBJECT: Nominations of Candidates for 1972-73 Public Service Awards

5. It is recommended that you approve the actions outlined in paragraphs 3 and 4.



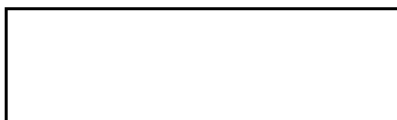
Harry B. Fisher
Director of Personnel

STATINTL

Att

The recommendation contained in paragraph 5 is approved.

STATINTL



Executive Director-Comptroller

13 July 72
Date

(DCE briefed)

Distribution:

- Orig - Return to D/Pers
- 1 - ER
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Federal Government Accountants Association

Sponsored by



**Announcing The 14th Annual Awards Program for
Outstanding Achievement in the Improvement of
Financial Management in the Federal Service**

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1. Purpose. The purpose of the Federal Government Accountants Awards Program is to accord special recognition of outstanding achievement in developing and improving financial management in the Federal Service through effective use of accounting as an integral element thereof, and to stimulate interest in accounting as a professional career in the Federal Government.

2. Type of Award. The awards will be honorary in recognition of creative efforts and important contributions toward Federal financial management objectives. Recognition will be given by the awarding of scrolls to outstanding individuals, or groups, who meet the standards stated in these rules and guidelines. From those nominated by the agencies, selections for the awards will be made by the Awards Committee.

3. Awards Committee. The Awards Committee will be appointed by the President of the Washington Chapter.

4. Eligibility. Any member of the FGAA of Washington or any person in the Washington Metropolitan Area who was employed in the Federal Service at the time the work being recognized was performed will be eligible for consideration for an Award. The individual must have a record of exceptional competence, integrity and devotion to his field of endeavor and his achievement must constitute a notably outstanding contribution to financial administration, during the year immediately preceding DECEMBER 31, 1972.

5. Area of Awards. Nominations for awards are requested (see item 7) in the area of financial management as determined by the Awards Committee. This area may include, but is not limited to such activities as:

- a. Accounting systems
- b. Auditing
- c. Budgeting
- d. Accounting operations
- e. Programming
- f. Financial reporting
- g. Automatic data processing
- h. Financial management training
- i. Performance and productivity accounting

6. Guidelines and examples of Achievement to be Considered. In selecting candidates for nomination, agencies should consider accomplishments made to implement financial management legislation designed to improve management planning and control techniques and, through better use of in-

formation, has resulted in more efficient and economical operations. Examples:

a. Developed a single integrated financial management system, based on a framework of planning and control by activity and area of responsibility, and utilizing costs as a basis of control at operating levels in tandem with fund management and control only at appropriately higher levels.

b. Conducted a complete functional analysis of agency operations, resulting in an approved activity account structure, by organization unit, for common use in budget formulation, presentation, and execution; and identification of related quantitative data for regular use in projection and performance evaluation.

c. Developed and documented an accrual accounting system in conjunction with or in contemplation of internal cost-based budgeting, designed to serve through effective reports the informational needs of an existing or planned integrated financial management system.

d. Developed and initiated a comprehensive system for the overall audit of major agency-wide programs.

e. Initiated or developed an automatic data processing system to meet the agency's financial and statistical reporting needs.

f. Developed a comprehensive financial management training program.

g. Conducted a comprehensive financial management study which resulted in the establishment of more efficient and effective management.

7. Nominations. Each nomination should be supported by a written justification which should cite specific examples and details. The supporting data should be limited to facts, insofar as possible, rather than opinions or conclusions and should not exceed two typewritten pages. The nomination should include the nominee's name, position, title and grade, organizational location, residence or post office address, education, degrees received and any other pertinent information. Agencies should feel free to use their existing awards program when selecting nominees.

All nominations must be in the hands of the Committee by JANUARY 31, 1973, mailing address as follows: James W. Saylor, Chairman, Committee on Cooperation with Government Agencies, P. O. Box 423, Washington, D. C. 20044.

8. Presentation. The awards will be presented publicly at the regular dinner meeting of the FGAA of Washington May 10, 1973. The award winners will be guests of honor. As much publicity as possible will be given Award Winners.